



BREDHURST PARISH COUNCIL

**To all councillors: you are hereby summoned to attend an
ORDINARY MEETING OF THE PARISH COUNCIL TO BE HELD**

VIA MICROSOFT TEAMS

On Wednesday 2nd September 2020 at 6.30pm

DETAILS OF HOW TO ACCESS AND ATTEND THE MEETING ARE ATTACHED

Members of the public and press are invited to attend. Attendees may be filmed, recorded or otherwise reported about by anyone present. Unless advised otherwise, the council accepts no responsibility for data recorded in this way or its distribution. At the discretion of the Chair the meeting may be closed and then opened to the public for questions. Any items for full discussion will be placed on next month's agenda.

AGENDA

212. Apologies for absence

Cllrs to consider if apologies are acceptable.

213. Declarations of interests

Cllrs to declare any pecuniary or non-pecuniary interests in matters to be considered on this agenda.

214. To approve the minutes of the meeting held on 5th August 2020

215. Police briefing

ADJOURNMENT FOR A SHORT OPEN SESSION

216. Matters arising (for information only)

Cllrs to receive an update on action points from previous meetings.

217. Review of policies and other annual arrangements

- a. Standing Orders
- b. Financial Regulations
- c. Equal Opportunities
- d. Publication Scheme
- e. Risk Assessments
- f. Other policies
- g. CCTV Policy
- h. Accessibility Policy
- i. Fire hydrant checks
- j. Delegation scheme

218. Committees and election of representatives

Cllrs to consider committees and elect representatives to outside bodies.

219. Barn

Cllrs to receive an update and consider a reopening date and any necessary measures to be taken.

220. Play area/playing field

Cllrs to receive an update and consider any necessary action.

221. Great British Spring Clean/Village Tidy Up Day

Cllrs to receive an update.

222. Planning

a. 19/504442 – land east of Gleaming Wood Drive, Lordswood – erection of 115 dwellings together with associated infrastructure, open space, landscaping and access works – appeal lodged.

b. Any other planning matters

223. Finance

a. Financial statement and bank reconciliation – to receive and accept.

b. Report on payments made under delegated powers:

Ref	Details	Amount	VAT*	Total
48	Clerk – wages and office rental (August)			
D/D	Bytes – Microsoft Office (July)	8.82	1.76	10.58

* VAT to be reclaimed.

c. Payments to be made by BACS unless specified otherwise:

Ref	Details	Amount	VAT*	Total
49	Electrical Solutions Kent Ltd – installation of CCTV cabinet	95.00	-	95.00
50	Mike Searley – Barn grass cutting (August)	tbc	-	tbc
51	Mona Cleaning – Barn cleaning (August)	tbc	-	tbc
52	Rachel Ford – gardener (August)	tbc	-	tbc
53	Cllr Merrick – signs for play areas	tbc	tbc	tbc
54	Clerk – wages and office rental (September)			
D/D	Bytes – Microsoft Office (August)	8.82	1.76	10.58
D/D	Onecom – Barn internet	23.10	4.62	27.72

* VAT to be reclaimed.

224. Reports from parish councillors**225. Reports from borough and county councillors (if present)****226. Correspondence**

ADJOURNMENT FOR A SHORT OPEN SESSION

227. Staffing

Cllrs to consider staff management.

228. Close of meeting

S Ratchford

Bex Ratchford, Parish Clerk, 21st August 2020

bredhurstpc@live.co.uk

www.bredhurstpc.kentparishes.gov.uk

www.facebook.com/BredhurstParishCouncil