

BREDHURST PARISH COUNCIL



**To all councillors: you are hereby summoned to attend an
EXTRAORDINARY MEETING OF THE PARISH COUNCIL TO BE HELD**

VIA MICROSOFT TEAMS

On Wednesday 5th August 2020 at 6.30pm

DETAILS OF HOW TO ACCESS AND ATTEND THE MEETING WILL FOLLOW SHORTLY

Members of the public and press are invited to attend. Attendees may be filmed, recorded or otherwise reported about by anyone present. Unless advised otherwise, the council accepts no responsibility for data recorded in this way or its distribution. At the discretion of the Chair the meeting may be closed and then opened to the public for questions. Any items for full discussion will be placed on next month's agenda.

AGENDA

195. Apologies for absence

Cllrs to consider if apologies are acceptable.

196. Declarations of interests

Cllrs to declare any pecuniary or non-pecuniary interests in matters to be considered on this agenda.

197. To approve the minutes of the meeting held on 24th June 2020

198. Matters arising (for information only)

Cllrs to receive an update on action points from previous meetings.

199. Report on decisions taken under the COVID-19 scheme of delegation

- a. Training
- b. Play area

200. Barn

Cllrs to agree the risk assessment, supplemental terms of hire, signage, other necessary actions and a reopening date for the Barn. Cllrs to receive an update on the installation of the CCTV cabinet and the utilities.

201. Play area

Cllrs to receive an update and consider any necessary signage.

202. Allotments

Cllrs to consider the maintenance of the perimeter of the allotments.

203. LGA Model Code of Conduct consultation

Cllrs to consider a response.

204. Great British Spring Clean/Village Tidy Up Day

Cllrs to agree a date and programme of work.

205. ACRE membership

Cllrs to consider whether to renew membership at a cost of £55.

206. Speeding

Cllrs to consider what steps can be taken to stop speeding through the village.

207. Planning

- a. Gibraltar Farm
- b. Any other planning matters

208. Finance

- a. Process for authorising payments – to agree.
- b. Process for obtaining quotes – to agree.
- c. Financial statement and bank reconciliation – to receive and accept.
- d. Internal Audit – to consider quotes received and appoint the Internal Auditor for 2020-21.
- e. Report on payments made under delegated powers:

Ref	Details	Amount	VAT*	Total
30	Barge – grounds maintenance (June)	241.82	48.37	290.19
31	Savills – field rental second quarter	112.50	-	112.50
32	Business Stream – allotment water	34.74	-	34.74
33	Clerk – expenses (ink)	37.20	-	37.20
34	Cllr Merrick – cabinet etc for CCTV in Barn	79.30	15.86	95.16
35	Clerk – wages and office rental (July)			
36	Mona Cleaning – Barn cleaning (May & June)	30.00	-	30.00
37	MBC – allotment land rental	5.00	-	5.00
38	Mike Searley – Barn grass cutting (5 th & 19 th June)	35.00	-	35.00
39	Barge – grounds maintenance (July)	241.82	48.37	290.19
40	Rachel Ford – gardening (July)	160.00	-	160.00
D/D	Bytes – Microsoft Office (June)	8.82	1.76	10.58
D/D	Onecom – Barn internet (July)	23.10	4.62	27.72

* VAT to be reclaimed.

- f. Payments to be made by BACS unless specified otherwise:

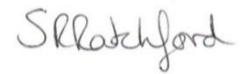
Ref	Details	Amount	VAT*	Total
41	KALC – Web Accessibility Training (half)	25.00	5.00	30.00
42	Playdale – play area equipment first half	1670.00	334.00	2004.00
43	Ecotricity – Barn electric	tbc	tbc	tbc
44	ACRE membership (tbc)	55.00	-	55.00
45	Mike Searley – Barn grass cutting (3 rd & 17 th July)	35.00	-	35.00
46	Mona Cleaning – Barn cleaning (July)	15.00	-	15.00
47	Overbury Estates – play area cleaning and painting	tbc	tbc	tbc

* VAT to be reclaimed.

209. Reports from parish councillors

210. Correspondence

211. Close of meeting



Bex Ratchford, Parish Clerk, 30th July 2020

bredhurstpc@live.co.uk

www.bredhurstpc.kentparishes.gov.uk

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