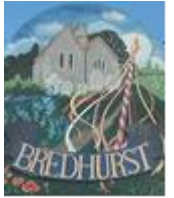


BREDHURST PARISH COUNCIL



Minutes of the Ordinary Parish Council Meeting held at Bredhurst CE Primary School, on Wednesday 2nd November 2016 at 6.30pm

Present: Cllr Vanessa Jones (Chair), Cllr Nichola Carr (Vice-Chair), Cllr Steve Bowring, Cllr Malcolm Greer, Bex Ratchford (Clerk)

Public: 5

88. Apologies for absence

Apologies were received from Cllr Louise Ferne due to illness in the family, Cllr David Hales due to holiday, Cllr Derek Butler (MBC) and Cllr Wendy Hinder (MBC) due to prior commitments.

89. Declarations of interests

Cllr Carr declared a pecuniary interest in agenda item 94 as the wife of a potential contractor and Cllr Greer declared a pecuniary interest in agenda item 98a as the homeowner.

90. To approve the minutes of the meeting held on 5th October 2016

The minutes were **agreed** as an accurate record of the meeting and were signed and dated by the Chair.

91. Police briefing

There have been two attempted burglaries in Bredhurst, with no entry but damage to property. There has also been a theft of a motor vehicle. There have been some nuisance vehicle calls in the area but none in Bredhurst. Cllrs congratulated the police and PCSOs on the excellent work they do.

The meeting adjourned for a short public session but there were no matters raised.

92. Matters arising (for information only)

- a. AP1: the school has been contacted regarding the allotment with no response so far. Another enquiry has been received however, so there are now two interested parties, neither of whom lives in Bredhurst. It was **agreed** to check details with both enquirers. **Action 1: Clerk to speak to both.**
- b. AP2: All allotment holders have paid the rental fee. The front allotment is not particularly well-maintained and a complaint has been received. It was **agreed** to write to all holders thanking them for payment and reminding them to keep allotments tidy. **Action 2: Clerk to write to allotment holders.**
- c. AP3: a letter has been sent to the resident.
- d. AP4: a response has been submitted, highlighting the need for facilities for residents.
- e. AP5: an extraordinary meeting was arranged, at which it was agreed to object to the application. The objection was sent, along with representations from residents. Advice has been taken from Rural Kent and BVH has been written to, highlighting the areas of concern and enclosing some documents which Rural Kent felt may be of benefit to them. Certain documents have been requested from BVH, as well as a meeting. The hearing is on 15th November and representatives from the PC will attend to speak. Some comments were

incorrectly published on the MBC website, which may give rise to a procedural irregularity.

Action 3: Clerk to check this with MBC.

- f. AP6: the bins have been monitored and a map produced of locations and usage. A suggestion for removing and replacing bins has been received from MBC but 2 out of the 5 bins listed do not exist. It was **agreed** that Cllr Carr would liaise with MBC over the proposed way forward and the needs of Bredhurst. **Action 4: Cllr Carr to liaise with MBC.**
- g. AP7: MBC has been written to; see AP6.
- h. AP8: agenda item 99b.
- i. AP9: the Mayor's Office was informed of cllrs' attendance.

93. Playground Inspection Report

There were no matters of concern raised in the inspection report and no action needs to be taken. It was noted that the inspection could be obtained more cheaply from ROSPA and it was **agreed** to look at this for next year.

94. Hedge cutting

Cllr Carr left the room for this item. A number of quotes were obtained last year; it was unclear whether the chosen contractor had been employed for one year only or for a three year contract. It was **agreed** to check the minutes and in the event the contract was for one year only, take advice from KALC over whether quotes needed to be obtained again, and to obtain quotes if necessary. **Action 5: Clerk to check and obtain quotes if necessary.**

95. Allotment fencing

The gate to the allotments is damaged. The repair has been requested at a cost of £70 under the clerk's delegated authority.

96. Donation for memorial plaque

A donation of £30 was made to the PC for a plaque to commemorate the Queen's Diamond Jubilee in 2012. Due to an oversight, the plaque was not purchased but has now been bought by a resident for £40 and installed in the village hall. It was **agreed** to reimburse the resident for the full cost of £40.

97. Training

It was **agreed** to pay the mileage costs for the clerk to attend a free training course on the Transparency Code.

98. Planning

- a. 16/507237 – Land at Blind Lane – removal of condition 9 of planning permission – code for sustainable homes – it was **agreed** to comment in favour, as the Energy Performance Certificate had been seen showing an A rating (98). **Action 6: Clerk to comment.**
- b. 16/506615 – Stockins Meadow, Blind Lane - demolition of existing bungalow with erection of replacement detached dwelling to include indoor swimming pool and erection of detached double garage – refused – noted.
- c. 16/504798 – Land at Forge Lane – this is being heard by the planning committee and Cllr Carr will speak on behalf of the PC.

99. Finance

- a. The financial statement and bank reconciliation were reviewed and accepted.

Account	Balance as of 31/10/16
Current Account	78.72
Reserve Account	16,550.36
Total	16,629.08

- b. The income and expenditure report and budget spending report were reviewed and accepted. It was noted that once VAT has been reclaimed the finances will be in a better position. It was **agreed** to discuss next year's budget and precept at the next meeting, with the clerk to send suggested figures beforehand. **Action 7: Clerk to prepare figures.**
- c. The order from KCS is in transit and comprises a shredder, paper, laminating pouches, envelopes and a hole punch. The total amount is £122.76 and although the invoice has not yet been received, it was **agreed** to pay this.
- d. Payments were **agreed** as follows:

Cheque	Payment	Amount
BACS	Clerk – wages and office rental	435.46
1392	Jake Hamson – removal of barbed wire on KH49	166.00
1393	Craigdene – playground inspection	150.00
1394	Amenity Weed Care – weedkilling	312.00
1395	Mrs J Cox – reimbursement for memorial plaque	40.00
1396	KCS – stationery and office equipment	122.76

100. Reports from parish councillors

Cllr Jones and Cllr Carr had attended the Mayor's reception. Cllr Jones had met with the new vicar, Rev. Pam Alexander, and mentioned the vacancy on the PC. A police liaison meeting had been held but no agenda had been available and Cllr Bowring had not been able to attend.

101. Reports from borough and county councillors (if present)

The process to adopt the Local Plan is continuing and is expected to last a further six months.

The meeting adjourned for a short public session. The caretaker requested the dates of all PC meetings.

102. Correspondence

All correspondence was noted.

- a. Residents have made comments about documents missing from the website and this has now been rectified.
- b. Notification of the KALC AGM – Cllr Bowring may attend.
- c. A letter has been received from a resident regarding the planning application for land at Forge Lane and the premises application for BVH.

103. Close of meeting

The meeting closed at 7.36pm.

The next meeting will be held on Wednesday 7th December 2016 at 6.30pm.

Signed.....

Date.....