

BREDHURST PARISH COUNCIL



Minutes of the Ordinary Parish Council Meeting held at Bredhurst CE Primary School, on Wednesday 5th October 2016 at 6.30pm

Present: Cllr Vanessa Jones (Chair), Cllr Nichola Carr (Vice-Chair), Cllr Steve Bowring, Cllr David Hales, Cllr Derek Butler (MBC), Cllr Wendy Hinder (MBC), Bex Ratchford (Clerk)

Public: 11

68. Apologies for absence

Apologies were received from Cllr Louise Ferne due to illness and Cllr Malcolm Greer due to illness in the family.

69. Declarations of interests

Cllrs had no interests to declare.

70. To approve the minutes of the meeting held on 7th September 2016

The minutes were **agreed** as an accurate record of the meeting and were signed and dated by the Chair.

71. Police briefing

There have been two crimes in Bredhurst – an aggravated vehicle taking in Forge Lane and a theft from a motor vehicle at Arran Bank Stables. Although nuisance vehicles have been seen in the locality, there have been none in Bredhurst. It was noted that all police officers and some PCSOs wear bodycams.

The meeting adjourned for a short public session but there were no matters raised.

72. Matters arising (for information only)

- a. AP1: the original applicant no longer needs the allotment and it has been advertised on the website and facebook with no interest so far. It was **agreed** to ask if the school could make use of it and if not, advertise it in the next newsletter. **Action 1: Clerk to ask school.** It was noted that the resident who has collected the rental fee in the past is no longer able to do so. It was **agreed** that the clerk would write to allotment holders to arrange a payment system either by cheque or BACS. **Action 2: Clerk to write to allotment holders.** A letter had been received from a resident who had an arrangement with a previous holder. It was **agreed** to speak to the new holder once found about this and respond to the resident in the meantime. **Action 3: Clerk to write to resident and speak to new allotment holder.**
- b. AP2: no comments had been received regarding the waste disposal strategy consultation. It was **agreed** that Cllr Carr would formulate a response and check with other cllrs before submitting it. **Action 4: Cllr Carr to formulate and submit response.**
- c. AP3: no comments had been received regarding the CIL consultation.
- d. AP4: Cllr Jones had written to Cllr Carter asking how BPC could take over the maintenance of the verges and what funding might be available to do so.
- e. AP5: Cllr Jones had attended the appeal hearing for Gibraltar Farm and spoke on behalf of BPC. Cllr Bowring and Cllr Hinder had also attended. The matter should be determined within 8 weeks.
- f. AP6: planning comments have been submitted.

73. Footpath resurfacing

All three footpaths have been completed. Concern was expressed over the longevity of the paths. They will harden over time, but might need rolling again.

74. Village Hall Licence application

Bredhurst Village Hall has submitted an application to vary their premises licence to allow the sale of alcohol. Apologies had been received from the VH committee as the BPC meeting clashed with their own meeting. It was noted that the hours requested are less than their last application and regulations for hiring the hall can be found on the VH website. The Chair read out a statement from the VH committee. Questions were raised over the use of the garden and whether the diocese has been informed. Members of the public were invited to comment. Some residents felt getting a licence would alleviate problems and give more power to the VH committee whilst others felt more clarity on the details of the application was required. A village meeting was suggested by a member of the public. It was **agreed** to defer a decision and arrange an extraordinary BPC meeting at a mutually convenient date to allow a representative from the VH committee to be present. **Action 5: Clerk to contact VH committee and arrange an extraordinary meeting at a convenient date to both parties.**

75. Dog waste bins

MBC are proposing to remove dog waste bins across the borough. Concern was expressed that this was announced on social media before parishes were told. BPC could take on the management of dog waste bins itself or could accept the new co-mingled bins being provided by MBC. It was felt that BPC should work with MBC as this would be more cost-effective. It was noted that at least one bin in the parish (at the start of KH94) is owned by BPC. It was **agreed** to map and monitor the current bins over the course of a week to check usage. **Action 6: Cllr Hales to monitor bins.** It was **agreed** to write to MBC and request cllrs are able to attend when officers visit Bredhurst. **Action 7: Clerk to write to MBC.**

76. Village Tidy Up Day

It was **agreed** to hold the village tidy up day on Sunday 30th October. Cllrs will look at what jobs need doing, although the main focus will be clearance of the drains.

77. Planning

- a. 15/501012 – Land north at Blind Lane – appeal lodged – noted.
- b. 16/504798 – Land at Forge Lane – a letter written in response to a resident's complaint has been published on the planning portal.

78. Finance

- a. The financial statement and bank reconciliation were reviewed and accepted. It was **agreed** to look at more detailed figures and expenditure against budget at the next meeting. **Action 8: Clerk to provide more detailed figures.**

Account	Balance as of 30/09/16
Current Account	292.18
Reserve Account	20,099.12
Total	20,391.30

- b. A cheque had been received for reimbursement for the allotment water bill.

- c. Due to only one cheque remaining in the book, it was **agreed** to raise the cheque for PKF Littlejohn between meetings.
- d. The amount due to Hoopers for the footpath resurfacing is £3870, although this includes VAT of £645 which will be reclaimed. A donation of £200 has been received from the British Horse Society and another of £250 is due from BWAG.
- e. The work on the barbed wire fence has not yet been done so no cheque was required.
- f. Payments were **agreed** as follows:

Cheque	Payment	Amount
BACS	Clerk – wages and office rental	
DD	Southern Water – allotment water bill	23.15
	PKF Littlejohn – external audit	120.00
1390	Hoopers – footpath resurfacing (KH49, KH49a and KH50)	3870.00

79. Reports from parish councillors

Cllrs had nothing to report.

80. Reports from borough and county councillors (if present)

Cllr Butler reported that the Local Plan hearing is taking place at the Town Hall and described some events he had attended as Mayor. Cllrs Jones and Carr will be attending the reception at the Town Hall. **Action 9: Clerk to inform Mayor's office.**

The meeting adjourned for a short public session. A member of the public requested repayment of the £30 entrusted to the PC in 2012 after the Diamond Jubilee event in order to purchase a commemorative plaque. This will be discussed at the next meeting.

81. Correspondence

All correspondence was noted.

- a. A resident had asked how to respond to the MBC dog control survey other than on facebook. It was noted that a more formal consultation will be taking place later in the year.

82. Close of meeting

The meeting closed at 8.00pm.

The next ordinary meeting will be held on Wednesday 2nd November 2016 at 6.30pm, although there will be an extraordinary meeting in the interim, date and time to be confirmed.

Signed.....

Date.....